

Fw: AP Lab boxes stored in Meliora 277

Clark, Ashley <aclark43@ur.rochester.edu>

Fri 1/7/2022 1:33 PM

To: Poletti, Martina <Martina_Poletti@URMC.Rochester.edu>; Rucci, Michele <mrucci@UR.Rochester.edu>

Just an FYI of something that came up this week. In summary, our OCT boxes were accidentally thrown away from facilities while cleaning one of the adjacent rooms to the lab. I was told they would NOT be tossed so I could move them, but now they've disappeared and no one can seem to locate them... since it was a department error, they said BCS will purchase the boxes for us if we ever need them. The only time we would ever need them is if we need to ship the machine (which I don't anticipate anytime soon), and Heidelberg charges \$200 for the boxes (which is absurd but required to maintain warranty).

Mentioning to you now in case the time comes after I'm gone and you need to move/ship the machine, make sure to have the department charged for it 😊 I'm also posting this notice on the wiki.

Thanks,

Ashley M. Clark

University of Rochester
Brain and Cognitive Sciences
Graduate Student

From: Clark, Ashley <aclark43@ur.rochester.edu>

Sent: Friday, January 7, 2022 1:29 PM

To: Gillis, Jennifer <jgillis@UR.Rochester.edu>

Subject: Re: AP Lab boxes stored in Meliora 277

Alright, thanks for your help. Sometimes these things happen! We aren't planning on shipping the equipment anytime in the near future, but if we ever do, the company charges ~\$200 for those specific boxes (which is absurd - but required to maintain the warranty).

Thanks again,

Ashley M. Clark

University of Rochester
Brain and Cognitive Sciences
Graduate Student

From: Gillis, Jennifer <jgillis@UR.Rochester.edu>

Sent: Friday, January 7, 2022 12:11 PM

To: Clark, Ashley <aclark43@ur.rochester.edu>

Subject: Re: AP Lab boxes stored in Meliora 277

Hi Ashley,

I can only guess that the Facilities guys or housekeeping took the boxes, thinking they were helping us out, even though they were not tagged for discarding, and whoever did it won't fess up to the mistake. I have no way to prove this is what happened, but it seems like the most plausible

explanation. I can't see anyone else moving the boxes, and they took up a lot space, so I think we would have seen them someplace if they were still around. If the lab was saving the boxes to ship equipment back somewhere, just have someone from the lab let me know when you are ready to ship the equipment out, and I will make arrangements for the department to purchase shipping boxes.

Sorry for the mix up. I have never had anyone from Facilities do more than they were asked to do, so I didn't think to put a note indicating save on those boxes.

Jennifer

On 1/7/22 11:37 AM, Clark, Ashley wrote:

Hmm when I went to look they were not there or no longer there at least, so I still have no idea where they were placed.

If you hear any word from anyone if they see them, please let us know ASAP.

Thanks,

Ashley M. Clark

University of Rochester
Brain and Cognitive Sciences
Graduate Student

From: Gillis, Jennifer <jgillis@UR.Rochester.edu>

Sent: Wednesday, January 5, 2022 12:53 PM

To: Clark, Ashley <aclark43@ur.rochester.edu>

Subject: Re: AP Lab boxes stored in Meliora 277

Hi Ashley,

This is a huge mystery. I have talked to both the Facilities crew that took the furniture we wanted discarded and to the maintenance supervisor for the building cleaning staff, and both claim that they did not take the boxes out of 277. I currently have no idea where the boxes went. I am not working on-site today to check the building. My only other suggestion right now is to have you look for the boxes by the loading dock to see if maybe someone is not fessing up, and they took the boxes to the dumpster located at the loading dock to be discarded.

Jennifer

From: Clark, Ashley <aclark43@ur.rochester.edu>

Sent: Wednesday, January 5, 2022 11:10 AM

To: Gillis, Jennifer <jgillis@UR.Rochester.edu>

Subject: Re: AP Lab boxes stored in Meliora 277

Currently there is only a desk in the room, no chairs or boxes. Can we get the boxes back from facilities? We need them for equipment.

Ashley M. Clark

University of Rochester
Brain and Cognitive Sciences
Active Perception Lab
Graduate Student

From: Gillis, Jennifer <jgillis@UR.Rochester.edu>
Sent: Wednesday, January 5, 2022 10:45:31 AM
To: Clark, Ashley <aclark43@ur.rochester.edu>
Subject: Re: AP Lab boxes stored in Meliora 277

Hi Ashley

The boxes were in there on Monday. Can you let me know if the blue chairs are still in the room? If they are not, then Facilities may have gotten confused about the items they were supposed to remove from the room. If the blue chairs are in the room, then I have no idea what happened to the boxes. I would have to check with Martin to see if he did something with them.

Jennifer

From: Clark, Ashley <aclark43@ur.rochester.edu>
Sent: Wednesday, January 5, 2022 10:38 AM
To: Gillis, Jennifer <jgillis@UR.Rochester.edu>; Cox, Michele <mcox17@UR.Rochester.edu>
Subject: Re: AP Lab boxes stored in Meliora 277

Hi Jennifer,

I went to clean out the room today and looks like all the boxes have disappeared? We would like to keep them and we can move them to a different space - do you know where they've been located?

Thanks,

Ashley M. Clark

University of Rochester
Brain and Cognitive Sciences
Graduate Student

From: Clark, Ashley <aclark43@ur.rochester.edu>
Sent: Monday, January 3, 2022 2:45 PM
To: Gillis, Jennifer <jgillis@UR.Rochester.edu>; Cox, Michele <mcox17@UR.Rochester.edu>
Subject: Re: AP Lab boxes stored in Meliora 277

Hi Jennifer,

Sure, I can take a look and clear the room of the boxes. I will try and get it done by the end of the week.

Thanks,

Ashley M. Clark

University of Rochester
Brain and Cognitive Sciences
Graduate Student

From: Gillis, Jennifer <jgillis@UR.Rochester.edu>

Sent: Monday, January 3, 2022 2:38 PM

To: Clark, Ashley <aclark43@ur.rochester.edu>; Michele A Cox <michele.a.cox@gmail.com>

Subject: AP Lab boxes stored in Meliora 277

Hi Ashley and Michele,

I hope you both had a nice holiday. Duje told Martin Yang that he could use Meliora 277 for experiments he is doing in his lab course the spring (Ashley, it may be BCS 204 that you are co-teaching with him). I was in the room today with Martin, and I noticed there are a bunch of boxes from the AP Lab being stored in the room. Could one of you either have the boxes broken down to be discarded, or move them somewhere else for now, so that I can get the room ready to be used in later January?

Please let me know if you have any questions.

Thanks.
Jennifer

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